

## **Meeting 1 1/21/2016**

Teams: Flyrollers, FIGs

Meeting time= 30 min

Thursday 930AM ECE Conference Room /optional

Flyrollers:

Task and Goals: Various ECE goals

Purchases: PCB fabrication, headers, ribbon cables, etc, figure out how much, how long

Next week goals: Pinouts, headers, encoders, code composer

FIGs:

Formal agenda necessary

Find out who is in charge of budget, minutes, agenda

Budget consultant: Renee Schlickemeyer ISGC office 3rd floor BEL

Client interview needed- come up with questions, Flyrollers can be internal client. Scheduled for Thursday 1/28

Start Portfolio

Portfolio Contains

- Minutes
- Datasheets
- Relevant Information